



SEACHDAIN NA GÀIDHLIG
WORLD GAELIC WEEK

Small Grants Fund 2024

Criteria & Guidance

[Ri fhaotainn sa Ghàidhlig an seo](https://seachdainnagaidhlig.scot)

SEACHDAINNAGAIHLIG.SCOT



Overview

The Seachdain na Gàidhlig 'Small Grants Fund' is supported by Bòrd na Gàidhlig and is open to individuals, community groups and organisations. The fund aims to support activity during Seachdain na Gàidhlig 2024 (February 19th-25th) and assist in the development and delivery of community events that celebrate the Gaelic language. Our theme for 2024 is 'Do chànan, do chothrom / Your language, your opportunity' and we are looking for projects / events that have this theme embedded at their core.

Who can apply?

Individuals (over 18), voluntary groups and professional organisations can apply. Applicants should be able to demonstrate a positive track record in and/or commitment to Gaelic. Applicants must have a UK bank account.

Planning an application

The Fund is open to anybody, from anywhere, with an idea or project that promotes the use and development of Gaelic. Your proposed activity does not have to be fully through the medium Gaelic but should have Gaelic at its core, whether through opportunities to use and experience the language or similar.

The objectives of the Fund are to:

1. Promote interest and participation in Gaelic.
2. Increase opportunities to experience Gaelic.
3. Strengthen and broaden the network of people engaging with Gaelic.
4. Raise the profile of Gaelic locally, nationally, and worldwide.
5. Celebrate the theme of 'Your language, your opportunity' through Gaelic.

We will consider applications of any kind and are keen to ensure a wide geographical spread of the funds available. Examples of events and activity that could be considered are: pop-up Gàidhealtachd; languages cafes; online gaming; school projects; cèilidhs and concerts; craft groups. If you would like to discuss your idea, please don't hesitate to get in touch with our team at admin@seachdainnagaidhlig.scot.

Planning an application (continued)

Applicants should bear in mind that funding is limited, and the Fund may not be able to support all eligible applications. Applicants should demonstrate how their proposed activity will promote use and development of Gaelic within their local community and are encouraged to seek income from other sources and support in-kind where possible.

Notes:

- Applications will only be considered for events and activity taking place during Seachdain na Gàidhlig 2024 (February 19th-25th).
- Please be succinct but it is essential that you give us enough information to be able to assess your application fully.
- Please think carefully about your budget and consider the appropriateness of costs and income you wish to include. Give as much detail as you can and ensure you submit a balanced budget. Your budget should forecast a minimum of 20% income or support from other sources – this could be your own contribution or a grant from somewhere else. It could also include support in-kind – this could be your own hours spent on the project at an hourly rate. Please include full detail of income from other sources as part of your balanced budget.
- If you are engaging artists, tutors, or other practitioners, please demonstrate fair pay and/or industry standard rates (Musicians Union, Equity etc). We recognised some artists/practitioners may wish to work for less or contribute free of charge. If so, you should make their wishes explicit in your application and your budget should reflect, as ‘in-kind’ support, the contribution of an artist/practitioner by including the difference between the industry standard rate and what they will actually be paid.
- While £500 is the maximum grant available in most cases, please only ask for what you need. This allows more communities to benefit from the available funds.
- Applicants may submit more than one project for consideration but please be aware that it is unlikely we will be able to offer more than one grant.

We are unable to fund equipment purchase and capital costs.

Application Process

Each applicant may apply for an award of up to £500. In exceptional circumstances, applications for more than £500 may be considered but applicants should contact us to discuss their application as soon as possible.

Here is the information we will require when completing your application:

1. Lead contact
2. Name of group / organisation (if applicable)
3. Contact email / phone
4. Local Authority where project will take place
5. Project title
6. Date & time of project
7. Brief description of project (up to 100 words)
8. How much funding is your group looking for?
9. What will your project do / how will you do it? (up to 500 words)
10. How will your project attract members of the public? (up to 250 words)
11. How will your project promote the Gaelic language? (up to 250 words)
12. What will the legacy / impact of this project be in your community? (up to 250 words)
13. Will the project be fully through Gaelic or bilingual?
14. Details of where your project will receive funding from other sources (including in-kind)?
15. A budget to upload
16. Bank account details
17. Any other relevant info / supporting documents

The final deadline for all applications is Sun 26th Nov 2023 at midnight.

Seachdain na Gàidhlig will notify all successful applicants within 4 weeks of the final deadline above. Successful applicants will be notified with a letter of offer detailing how funds will be paid and any conditions attached to the award. Any subsequent changes to project plans must be submitted in writing to Seachdain na Gàidhlig.

Seachdain na Gàidhlig will offer ongoing support to all successful applicants. We have a range of resources available, including template posters and press releases, that can be used when planning and delivering your own projects. All funded

Application Process (continued)

... projects will be part of our Events Calendar at seachdainnagaidhlig.scot and all funded projects must use the provided Seachdain na Gàidhlig and Bòrd na Gaidhlig logos across all physical and online marketing materials. All events must be submitted to the www.cleachdi.scot web portal. Applicants are encouraged to obtain (free of charge) and use [#cleachdi merchandise](https://www.instagram.com/cleachdi) in their project.

Seachdain na Gàidhlig will require all successful applicants to monitor and evaluate their activity including the submission of a final report within one month of the project end. We may also feature some completed projects as case studies on our website to illustrate the kinds of projects the fund can assist. As part of the evaluation process we ask that you assess the impact of your project against the following criteria:

- “This [project/event] has encouraged me to use Gaelic more often”
- “This [project/event] has enhanced my Gaelic skills.”
- “This [project/event] has made me believe more strongly that Gaelic is important to Scotland”

We will welcome applications from across a diverse range of communities and are committed to ensuring equality across all funded activity.

Grants will be agreed by a panel of assessors in December with applicants being advised no later than Friday 22nd December. Successful applicants can benefit from support as delivery partners of Seachdain na Gàidhlig. It is anticipated that there may be more qualifying applications than available funding. Unsuccessful applicants will be offered feedback on their application with the reasons for the decision. Unfortunately, due to the anticipated volumes of applications, we will not be able to provide any additional feedback beyond this and the decision of the panel is final.

If you require clarification on eligibility or assistance to complete your application, please contact Seachdain na Gàidhlig by email at admin@seachdainnagaidhlig.scot with your query.

